



Erasmus+ Player Placement Programme

Information Booklet Spain



LFE was established by
The English Football League
and The Professional
Footballers' Association



Erasmus+

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Introduction

League Football Education (LFE) would like to extend a warm welcome to our Player Placement Programme. This programme has been made possible by Erasmus+ which has awarded funds for this development project.

League Football Education was established by The English Football League and The PFA in 2004 to deliver the Apprenticeship in Sporting Excellence (ASE) programme to all of the Football League Clubs in England and Wales.

As part of LFE's exit and progression strategy, an application was submitted to secure external funding to deliver a player placement programme with selected football clubs in Spain.

The application was accepted by the European Commission as part of the Erasmus+ programme which has a €14.7 billion budget to support the opportunity for over 4 million Europeans to study, train, gain work experience and volunteer abroad.

LFE will provide this experience to thirty selected individuals who have completed an apprenticeship at a football club under LFE's guidance and are no longer attached to a professional club.



Erasmus+ Overview



Learning Agreement

The player placement programme is a commitment agreed to by all involved parties – LFE, Club & Player

Programme Aims

- To place players into the training/development/employment environments which are producing professional players in Europe who are then migrating into England/Wales
- To expose English/Welsh players to the European opportunities in both football and other careers so these can be explored and more readily understood, accepted and pursued
- To embed Lifelong Learning Principles and transferable skills into the players themselves, working to counter retirement and identity issues

Player Aim

To experience a new country and develop life skills through a football opportunity.

Player Objectives

- Improve learning performance
- Enhance employability and improve career prospects
- Increase sense of initiative and entrepreneurship
- Increase self-empowerment and self-esteem
- Improve foreign language competences
- Enhance intercultural awareness
- Increase active participation in society
- Develop awareness of the European project and the EU values
- Increase motivation for taking part in future education and training

The player placement programme will immerse the player into a football club in Spain, playing between the 1st-5th tiers, allowing development as a footballer and at the same time enhancing personal development.

The Player will receive a football, social and cultural programme for the duration of 12 weeks.

The offer and opportunity to sign a contract and remain in Spain beyond the programme will be considered by both Club and Player on completion.

Historically, other European employment and training opportunities away from football have been considered by previous participants.



The Player will receive a football, social and cultural programme for the duration of 12 weeks.

Eligibility

LFE reserves the right to select all participants who will undertake a placement.

Applicants must be able to complete this 12 week placement within one-year of achieving their apprenticeship under LFE's guidance.

Successful applicants must be released from their football club before signing for a Spanish football club.

Football Development

Players will be hosted and placed with a 1st to 5th tier football club.

The Player will train 3-4 times per week in the day and evening and be considered for match selection but this is an opportunity to and not a guarantee to play.

The Club will review the football development of the Player and provide targets along with a plan of how these can be achieved.

Personal Development

The Player is in a unique situation with the opportunity to experience a new country and culture. The Club will provide the Player with a schedule along with ideas of how to best utilise free time (activities and excursions) to gain a better understanding of employment and training opportunities in Spain.

Language Course

The Club/Coordinator will arrange for the Player to undertake an informal language course providing basic knowledge and skills. English is widely spoken in Spain but to enable the Player to make the most of the opportunity it is vital that this activity is undertaken.

Coaching

The Club will seek opportunities for the Player to deliver sports sessions i.e. the Club's youth players or in the community.

Transport

LFE will agree dates of departure and arrival with both the Player and Club before booking a return flight ticket.

The Club and Coordinator will meet the Player at the airport and ensure transport to the accommodation.

If appropriate, transport will be provided to and from the accommodation to training and games.

Accommodation

The Club/Coordinator will provide accommodation for the duration of the placement. The type of accommodation you will be placed in will be determined by your host club and will either be:

- Self-catered house or apartment
- Hotel
- Host family residence

Laundry facilities shall be provided at the accommodation or shall be arranged externally.

Please note: It is requested for each Player to be provided with their own bedroom.

Food

The Club/Coordinator will provide three meals per day and will be arranged as one of or a combination of the following:

- Cash food allowance
- Through the hotel
- At a local eatery

Internet

Access to the internet will be provided by the Club/Coordinator allowing the Player to communicate with family, friends and LFE.

Subsistence Allowance

LFE will provide a weekly subsistence allowance which should be used to cover incidentals and explore the country.

Insurance

LFE will provide travel insurance that will ensure the Player has personal cover whilst on placement. Football insurance will be covered via the Spanish Football Association.

European Health Insurance Card

To be entitled to free medical treatment when visiting a European Country an EHI Card is required. The EHI Card replaces the E111 form and will cover any necessary medical treatment due to either an accident or illness. To apply for an EHI Card please go to the NHS website. LFE will not be held responsible for any medical costs incurred due to a Player not holding an EHI Card.

Passport

The Player needs to ensure possession of a full passport which is valid for at least three months beyond the start date of the placement.

Luggage

It is the Player's responsibility to check the airlines baggage allowance and dimensions, it is usually 20kg or 23kg for hold luggage and 12kg or 10kg for hand luggage respectively. Any charges for excess weight/baggage will be covered by the Player.

The Club/Coordinator will arrange for the Player to undertake an informal language course providing basic knowledge and skills.

Quick Facts About Spain

Population

Spain has a population of more than 40 million people, most of them living in the cities or along the Coasts.

The Spanish state encompasses many distinct ethnic and cultural minorities including Castilians, Basques, Catalans, Galicians, Andalusians, Valencians, Asturians, Navarrese, and Aragonese.

Geography

Spain is located on the Iberian peninsula, of which it occupies 80% (the remaining 20% being Portugal), in the southwest of Europe. To the north are France and Andorra with the Pyrenees as a natural border.

The Balearic Islands (Mallorca, Menorca and Ibiza) in the Mediterranean, the Canary Islands in the Atlantic (near the Moroccan coast), plus Ceuta and Melilla (located in Northern Africa) also belong to the Spanish territory.

Spain is the third largest country in Europe for its size and fifth for its population. It has a surface area of about 505.955 square kilometers, this includes all the islands mentioned above.

There are 5 large mountain ranges which cross the country and about 50% of the land lies considerably higher than sea level. The sceneries vary from desert like to fertile green land along with large coastal strips found in the east along the Mediterranean (from the Pyrenees to Gibraltar) and in the south and west to Portugal.

Language

Spanish is the main language, spoken throughout the whole of Spain. However, there are some regions with an additional language. In Cataluña people also speak Catalan, in Galicia Galician, Basque in the Basque Country and finally Valencian in the Valencian society. This can be very confusing at times, because in Cataluña and the Basque Country many people consider their dialect as the main language. In schools sometimes the regional language is taught as the first language, with Spanish as a second one. Road signs are often first in Basque or Catalan and then in the Spanish language in these autonomous regions.

Lifestyle

Spanish culture is a lot more relaxed than in many other parts of the world. Spanish people spend a lot of their time outside mainly due to the good weather with food and socialising playing a very big part of the way of life in Spain.



Useful Phrases

General

| | |
|---|--|
| Hi! ¡Hola! | How much? ¿Cuánto/a? |
| Good morning Buenos días | How many? ¿Cuántos/as? |
| Good evening Buenas noches | Which? ¿Cuál? |
| Goodbye Adiós | Who? ¿Quiénes? |
| Goodbye, see you Adiós, hasta | Which (ones)? ¿Cuáles? |
| tomorrow mañana | Please repeat that! ¡Repita eso por favor! |
| See you later Hasta luego | I understand Comprendo |
| Yes Sí | I do not understand No comprendo |
| No No | My name is Xavier Me llamo Javier |
| Please Por favor | What is your name? ¿Cómo se llama? |
| Thank you Gracias | Do you speak Spanish? ¿Hable usted español? |
| Excuse me! ¡Perdoname! | Yes, I speak a little Spanish Sí, hablo español un poquito |
| I'm sorry Lo siento | Please do not speak fast! ¡Por favor, no hable rapido! |
| Bless you Salud | Would you speak slower, please Por favor, habla mas despacio |
| Nice to meet you Mucho gusto | How do you say in Spanish? ¿Cómo se dice en español? |
| Who? ¿Quién? | How are you? ¿Cómo está Ud? |
| What? ¿Qué? | Where are you going? ¿Adónde va Ud? |
| Where? ¿Dónde? | I am going home Voy a mi casa |
| Why? ¿Por qué? | In the evening Por la noche |
| When? ¿Cuándo? | Where is? ¿Dónde está? |
| How? ¿Cómo? | |

Numbers

| | | |
|--|--------------------|-------------------------|
| Please, can you help me? ¿Por favor, puede ayudarme? | 1 uno | 11 once |
| Thank you very much Muchas gracias | 2 dos | 12 doce |
| You are welcome De nada | 3 tres | 13 trece |
| Wait for me! ¡Espereme! | 4 cuatro | 14 catorce |
| How much does it cost? ¿Cuánto cuesta? | 5 cinco | 15 quince |
| How many are there? ¿Cuántos hay? | 6 seis | 16 dieciséis |
| There are many Hay muchos | 7 siete | 17 diecisiete |
| Do you want to buy this? ¿Quiere comprarlo usted? | 8 ocho | 18 dieciocho |
| What time is it? ¿Qué hora es? | 9 nueve | 19 diecinueve |
| | 10 diez | 20 veinte |

Days of the week

| |
|-------------------------------|
| Monday lunes |
| Tuesday martes |
| Wednesday miércoles |
| Thursday jueves |
| Friday viernes |
| Saturday sábado |
| Sunday domingo |

Learn a few words...
You never know when they may come in useful.

Player Commitment

I commit to this agreement, will complete the 12 week Erasmus+ placement in Spain and during this time will undertake the football, social and cultural development programme provided to me.

I will represent LFE, the Spanish Club and myself in a professional manner, abide by the Code of Conduct and shall behave appropriately at all times.

I understand that I cannot return before the agreed end date of the programme and commit to remaining in Spain for the full duration of the placement.

I am aware that failure to fulfil any of the above will risk myself being held responsible for all of the expended costs unless an extenuating circumstance has been agreed by all parties.

I understand that LFE will fund my transport to and from the host country, accommodation, food, subsistence allowance and that any other purchases I make are my own responsibility.

Please note: If your behaviour is considered likely to cause offence, danger, damage or distress to others, we reserve the right at all times to cancel or terminate the placement completely. If for example an aircraft pilot, coach driver, accommodation owner or manager, or mentor considers that the behaviour is unacceptable they are authorised to terminate the placement wherever and whenever necessary. Please be aware that if it is necessary to terminate a booking it will be the responsibility of the individual to cover any financial penalties.



Player Code of Conduct

- You be prompt for training sessions, matches and excursions.
- You must consistently display high standards of behaviour.
- You must respect your accommodation and keep living areas clean, tidy and report any breakages to staff.
- You must respect the rights, dignity and worth of each and every person and treat people equally within the context of the sport.
- You must maintain a good working relationship with the club coaches based on mutual trust and respect.
- You must accept responsibility for your own behaviour and performance and will not argue with match officials.
- You must agree to co-operate as necessary with specialists (hotel staff, coach companies, other coaches, officials, sports scientists, doctors, physiotherapists etc.).
- You must agree to adhere to the positive aspects of the sport (e.g. fair play) and never condone violations of the laws of the game, behaviour contrary to the spirit of the laws of the game or relevant rules and regulations, or the use of prohibited substances or techniques.
- Report any illnesses, injuries, accidents or possible hazards to your mentor and/or LFE.
- You must complete the monthly personal development questionnaires requested by LFE.
- You must complete the Erasmus+ online feedback report on your return from placement.
- Failure to complete LFE questionnaires or the Erasmus+ feedback report on your return may result in LFE withholding part of your funding/allowance until this is completed.
- Ensure you are familiar with the Code of Conduct and the standards of behaviour expected whilst on placement.
- You must adhere to all guidelines laid down by the terms and conditions.



Football Club Commitment

Football Club Commitment

Our Football Club fully commits to hosting a 12 week Erasmus+ placement and will provide a football, social and cultural development programme.

During this time the Football Club will support the aim and objectives of the programme and overall development of the participant.

Apart from in the event of an emergency or other extenuating circumstances the Football Club will remain as the host for the duration of the programme.

The Football Club understands that should any of the agreement or items under the club commitment not be fulfilled then LFE reserves the right to withhold payment or remove the player(s) from the programme and the Football Club could be held responsible for all expended costs.

Football Club Responsibilities

- Selection of players based on football requirements and reference
- Delivery of a programme of activities developing the Player both on and off the pitch
- Provide opportunity to train and play football matches
- Provide player with coaching opportunities where possible
- Transport to and from football events to be provided if appropriate
- Protection of player welfare and safeguarding
- Provide treatment of football-related injuries and football-related insurance
- Consideration to keep player beyond the duration of placement
- Liaise with LFE and Placement Coordinator Maria Jesus regularly

LFE Commitment

LFE Commitment

LFE will coordinate the 12 week Erasmus+ placement and support the delivery of a football, social and cultural development programme.

LFE Responsibilities

- Applying for and managing funds
- Management of the player selection process
- Ensuring a programme of activities is agreed and delivered
- Managing the booking of transport to and from Spain
- Providing Player's travel insurance
- Support player and club throughout the duration of the programme
- Weekly communication with player to receive feedback and resolve any issues

LFE Contact Numbers

Should you require additional information or assistance, please call:

During Office Hours (8.30am - 5pm)

Kelly Butterworth, LFE
T: 00 44 1772 326874
E: kbutterworth@lfe.org.uk

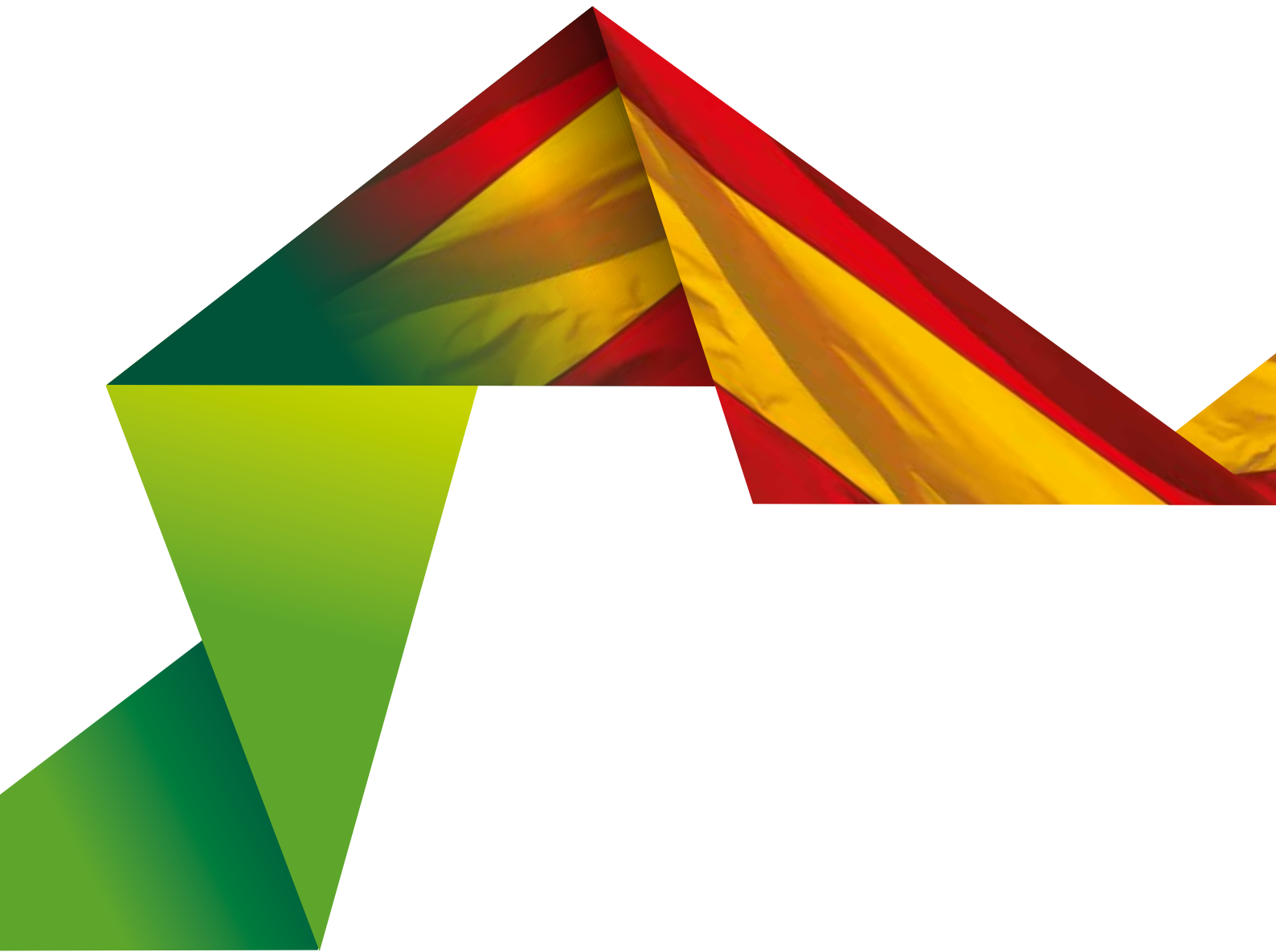
Elaine Brand, LFE
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Out of Office Hours (5pm - 8.30am)

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Education & Skills
Funding Agency

